

# MINUTES

**Meeting:** BRADFORD ON AVON AREA BOARD  
**Place:** Cereal Partners UK, Staverton, nr Trowbridge, BA14 6GP  
**Date:** 20 November 2013  
**Start Time:** 7.00 pm  
**Finish Time:** 9.20 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Rosemary Brown, Cllr Trevor Carbin and Cllr Ian Thorn

### **Wiltshire Council Officers**

Peter Dunford – Community Area Manager  
Kevin Fielding – Democratic Services Officer  
Allan Creedy - Head of Sustainable Transport

### **Town and Parish Councillor**

Bradford on Avon Town Council – Gwen Allison & Jonathan Brown  
Holt Parish Council – Andrew Pearce  
Staverton – Simon Richardson  
Westwood Parish Council – Terry Biles

### **Partners**

Wiltshire Police – Acting Inspector James Brain  
Wiltshire PCC – Angus Macpherson - Police & Crime Commissioner  
Wiltshire Fire & Rescue Service – Mike Franklin & Jack Nicholson

**Total in attendance: 34**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everybody to the Cereal Partners conference facility.</p> <p>The Chairman paid tribute to Cllr Linda Conley who had recently passed away. A minute's silence was held in Cllr Conley's honour.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Magnus Macdonald – Wiltshire Council.</p>
3	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4	<p><u>Minutes</u></p> <p>The minutes of the meeting held on the 23 October 2013 were approved and signed as a correct record.</p>
5	<p><u>Chairman's Announcements and Updates.</u></p> <p>The following Chairman's Announcements which were included as part of the agenda pack were noted:</p> <ul style="list-style-type: none"> <li>• Carers Small Grants Scheme.</li> <li>• State of the Environment Report 2013.</li> <li>• Bradford on Avon Community Campus – Phase 1 Consultation.</li> </ul> <p>The following Partner updates were noted:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police – Acting Inspector Brain.</li> <li>• Wiltshire Fire &amp; Rescue Service – Mike Franklin.</li> </ul>

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Community Area Grants

The Wiltshire Councillors were asked to consider four applications seeking 2013/14 Community Area Grant funding:

Decision

Westwood with Iford Primary School awarded £2,000 towards stocking the school library with new non-curriculum books.

*Reason*

*The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for education and community facilities.*

Decision

Anastasia Thomas awarded £4,677 towards the My Science Fair 2014 event.

*Reason*

*The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for extra curricular learning and community engagement.*

Decision

Wiltshire Music Centre awarded £5,000 towards a Bruce Munro Light Sculpture in the foyer of the Music Centre.

*Reason*

*The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for cultural and tourism development.*

Decision

Bradford on Avon Development Trust requesting £687 towards an Historic Core Zone Street Display.

	<p><i>Reason</i></p> <p><i>The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support to community networking and cohesion.</i></p>
7	<p><u>Understanding Autism</u></p> <p>Emma Townsend - Commissioning and Contract Lead (Specialist Commissioning and Safeguarding Team), Wiltshire Council and Patti Harrison, Wiltshire Parent Carer Council gave a short film presentation that highlighted some of the experiences and issues surrounding people with autism.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Sensory differences.</li> <li>• Vulnerability.</li> <li>• Anxiety and fears.</li> <li>• Obsessions and rituals.</li> <li>• Inflexible thinking.</li> <li>• Keeping things the same.</li> <li>• Not generalising experiences.</li> <li>• Difficulties 'mind reading'.</li> </ul> <p>The Chairman thanked Emma Townsend and Patti Harrison for their presentation.</p>
8	<p><u>Staverton Issues</u></p> <p>Simon Richardson – Chairman, Staverton Parish Council gave a brief update of issues of concern within the village.</p> <p>Issues raised included:</p> <ul style="list-style-type: none"> <li>• Lack of suitable play equipment installed in the Threstfield Drive, Oatfields, Cottles Barton and Marina Drive play areas.</li> <li>• Lack of grass cutting on grass banks.</li> <li>• Various areas being graffiti tagged.</li> <li>• Lack of street cleaning being carried out around the Cereal Partners locality.</li> <li>• Traffic Concerns - traffic along B3105 due to Masons Lane closed in Bradford on Avon, this can only get worse if the Holt and Bath traffic</li> </ul>

	<p>plans come to fruition. All HGV's will then go through Staverton.</p> <p>Bill Parks - Head Local Highways &amp; Streetscene North, Wiltshire Council advised that Staverton Parish Council should flag up any streetscene issues with the local Community Co-ordinator, who would ensure that the relevant works were carried out.</p> <p>Allan Creedy - Head of Sustainable Transport, Wiltshire Council advised that the Bath traffic proposals now appeared to be dropped by Bath &amp; North East Somerset Council.</p> <p>The Chairman thanked Simon Richardson for his presentation.</p>
9	<p><u>Traffic Survey of Holt and Bradford on Avon</u></p> <p>Allan Creedy - Head of Sustainable Transport, Wiltshire Council gave an update on progress and headline findings from the Traffic Study of Bradford on Avon and Holt, held earlier this year.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That the survey had provided a well documented listing of HGV usage through Bradford on Avon and Holt.</li> <li>• The survey was still in the data collection stage, with the survey expected to be available towards the end of December 2013.</li> <li>• Survey results had shown that 85% of vehicles driving through Bradford on Avon were driven by local residents.</li> </ul> <p>Questions raised included:</p> <ul style="list-style-type: none"> <li>• Does the survey data reveal the weights of vehicles? <i>a. Yes.</i></li> <li>• What is Wiltshire Council likely to do over the next 10 years re the traffic issues through Staverton? <i>a. Road building and funding will change dramatically, with funding being distributed from 2015 by Local Enterprise Partnerships, who would be looking more strategically where to fund any road building projects.</i></li> </ul> <p>The Chairman thought that it would be productive if Allan Creedy came back to a future Area Board meeting to look at further solutions to local highways issues.</p>

	The Chairman thanked Allan Creedy for his update.
10	<p><u>Connecting Wiltshire - DVD Film</u></p> <p>Allan Creedy - Head of Sustainable Transport, Wiltshire Council introduced a short DVD film which sought to inform the Area Board of the programme to improve transport services and information in Wiltshire.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Two electric vehicle charging points had just been installed in the Station car park in Bradford on Avon.</li> <li>• The village bus service is under review, which could mean a reduced or loss of this service.</li> <li>• That the Bath bus is usually full up when it reaches Holt and Staverton to pick up passengers.</li> <li>• That Wiltshire residents need to buy into the transport initiatives highlighted in the film.</li> </ul> <p>Questions raised included:</p> <ul style="list-style-type: none"> <li>• Did Wiltshire Council have any plans to build a Holt – Staverton Cycle path? <i>a. This had been looked at in the past, but would be worth looking into again.</i></li> </ul> <p>The Chairman thanked Allan Creedy for presenting the film.</p>
11	<p><u>Next Meeting Date</u></p> <p>Wednesday 8 January 2014 – St Laurence School, Bradford on Avon.</p>
12	<u>Close</u>